

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT  
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)  
MEETING AGENDA  
MARCH 19, 2015 – 10:50 a.m. to 11:30 a.m.  
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

**New and Relevant Issues to Be Discussed**

1. Cuyamaca ITC Report - attach minutes
2. Grossmont TTLC Report – send minutes
3. Blackboard

Changes

- a. Support calls
- b. Blackboard Collaborate – This has been installed on the test server and is working. We received the credentials for the Production server. The Building Block itself has been installed on Production but is not active until credentials are added.
- c. Blackboard upgrade in June – current version is SP13 plus CU 1-10. Upgrade options are SP13 plus CU 11 and 12, SP14 (not advised), Learn April 2014, Learn October 2014, and Learn April 2015. We should request a date/time now if we think we are going to upgrade in June.

No Changes

- a. Archiving & Deletion of Old Containers – GC agreed to retain 7 semesters as approved by CC. GC will take this item to IAC, TTLC, and Distance Learning Committees. Instructors are also able to archive their own containers. There is a question of compatibility when restoring older archived containers to newer versions of Blackboard. Waiting on messaging to instructors needs to be done by End of May.
  - b. Status of Whiteboard: Whiteboard is recommended to open in a new window. Deb is working with the company to get this working. The company has updated their code so it doesn't need the third party (Oscelet) Basic LTI Building Block. They can get Whiteboard to open in a new window in several Blackboard versions (7, 11, 12, and 14), but it gets Java errors on our system. They are talking to their engineering team to determine if they have anybody else on SP13 and if they can come up some internal solution to the java script issue.
4. BB – Instructor Evaluations – access by Deans
  5. Colleague down time Mar 25<sup>th</sup>-26<sup>th</sup>
  6. OpenCCCApply – Go Live – Mar 23 – new links on websites for Apply
  7. Wireless Project – HP Engineer onsite – waiting for report
  8. Roll out office 2013 in Spring 2015
  9. Enforcing stronger passwords
  10. Office 365 – at Home <http://www.gcccd.edu/is/software-home.html>
  11. Website Project
    - a. Videos supported options – 3CMedia, Youtube
    - b. Forms – looking at 3<sup>rd</sup> party solutions
    - c. Inventory of items being used on Web2 servers (old college web sites)
    - d. Intranet
  12. ITAC - Membership
  13. ITAC - Charge

## **Information Items – Discussed as Requested**

### **Ongoing Projects with Change in Status**

1. Blackboard
  - a. Dates for making containers unavailable: 2015SP – Jun 18, 2015; 2015SU – Aug 14, 2015
  - b. CP11 & CP12 are available – waiting for Summer
2. Workday Deployment – New HR, Payroll, Finance system
3. Colleague - Online Transcript Requests – Live this month
4. Data Warehouse/DSS – Enrollment Management, additional resource, working with Research

### **Ongoing Projects**

1. Instructor Evals for all sections – In class, Distance Ed
2. Windows 7/ Windows XP – 95% complete (both colleges) and the number is increasing each day.
3. DARS (Degree Audit Reporting Systems) – Fall 2014
  - a. Working on Performance, and secure authentication
  - b. Disclaimer, Catalog Rights, link to WebAdvisor, demo
4. SIRSI – Library system – working on MobileCirc to assist with inventory
5. Email in the Cloud – Office 365 – recently signed new MS Agreement
  - a. Faculty/Staff – assessing costs and configuring infrastructure

### **Meetings for 2015**

1. Consensus to schedule ATAC and ITAC as contiguous meetings; third Thursday of each month; ATAC starting at 10:00 and ITAC beginning at 10:50
2. Spring dates will be 4/16 & 5/21